The University of Auckland

Asian Studies, School of Cultures Languages and Linguistics

**Chinese 100/100G: Beginning Modern Chinese 1**

**2017 Semester 1**

**Course Coordinator:**

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Weekly clinic (Rm 313B, Arts 2):

1:30pm-2:30pm Wednesdays

**Course Description:**

This course is designed to provide basic written and spoken skills in modern standard Chinese (*Mandarin, Putonghua, Guoyu, Hanyu, Huayu*) and is designed for students who have no previous knowledge of the language or whose study of Chinese is very limited, normally not higher than NCEA 1. This course gradually and systematically introduces characters and grammar points with four-days-a-week tutorials to ensure the best learning results. This course covers Chapter 1- 8 of the two textbooks. By the end of the course, students are expected to communicate orally in Chinese on simple topics of everyday life, to read simple texts written in Chinese characters and to write about 160 Chinese characters.

This course is designed for complete beginners who have no previous knowledge of Mandarin, or students who have limited knowledge of Chinese and was placed in this course after the screening process. If you already speak some Mandarin or other Chinese dialects/languages, and/or have received previous education in written Chinese, please see the course coordinator immediately unless you were interviewed. Per conditions of your Language Ability Declaration, if we subsequently discover that you have not been completely forthcoming with us with regard to your language ability and/or previous exposure to written and/or spoken Chinese, the University may cancel your enrolment in language courses at any time in the semester, regardless of how late in the semester it may happen to be. Misrepresentation of prior study is considered academic misconduct, and it may result in having a record in the University Register of Academic Misconduct, or being referred to the Discipline Committee.

CHINESE 100 is concurrently taught with CHINESE 100G. Students who intend to take CHINESE 101 are not allowed to take CHINESE 100G.

Due to the high number of contact hours required for this course any change to enrolment will only be permitted until the end of the day on the first Friday of Semester (10 March).

**Learning Chinese:**

Successful learning of a foreign language requires certain skills and study habits which might differ from your own educational experience thus far. No language can be acquired overnight. **You need to build up your Chinese language proficiency gradually through constant practice**. In particular, you must actively apply yourself both in and outside of class in order to learn the material.

This means that you must spend a considerable amount of time each day outside of class previewing and revising the day's material. Because of the accelerated pace of this course, we will spend most of the time in class doing in-class exercises to reinforce your linguistic knowledge and to develop your communicative skills. It is your responsibility to study the vocabulary and grammar, and practice your reading and writing outside of class.

* You need to **preview** before you come to class. In the module section of Canvas, you will find the coverage of each day under each chapter. If a grammar point is going to be taught, you need to read it before you come to class. The tutor will not explain the grammar points in class. It is your responsibility to read it beforehand. The tutors will conduct activities assuming that you have already read the grammar points. The activities are meant to develop your ability to apply the linguistic knowledge to produce meaningful speech. If a dialogue is scheduled for the day, you need to look through the related vocabulary beforehand, and listen to the sound file of the dialogue. You might not understand the dialogue in the beginning, but you need to train your ears to gradually pick up words from sentences you heard.
* You need to **revise** after you finish the class. You need to make sure you are comfortable with the material that you learned in class. If there are contents that you find difficult to understand in class, you need to catch up right away. Our material builds on one another. You do not want to lose track and hope to catch up after two weeks.
* You need to study **reading and writing** outside of class time. While the tutor will cover some reading and writing in class, it is more important to develop speaking and listening in class because it is difficult to develop those abilities by oneself and our contact hours are limited. You can develop reading and writing on your own at your own pace. That is why submitting your **homework** is very important. The homework exercises are extremely important for you to receive feedback on your character writing and sentence formation. In Chinese, a small stroke difference might change the meaning of a character. You want to make sure you get it right. Many exercises are also similar to the test/exam format. It would be a good idea to submit them regularly and get them corrected. There will also be reading/writing clinics every Thursday. You are very welcome to drop by if you feel like you need additional help.
* There are also various types of self-paced exercises on Canvas for you to practice. These exercises are designed to help you reinforce your learning. The listening exercise is especially important because it will give you extra opportunities to receive the language input. Both the semester test and the final exam will include listening comprehension. The online exercises are prerequisites to later modules on Canvas. This is to make sure you are familiar with the content before you move on to the next chapters.
* Naturally you will also need to attend class daily, each time with the clear purpose of being an active participant. Listening to other people speak without speaking yourself will do very little to improve your own ability in the language. Don’t be afraid to make mistakes. The tutors will correct your mistakes when possible, and that is the best way to improve your proficiency. Try to use the language as much as possible is the key to improve it.

The more you are willing to give it a go yourself, the faster you will learn. The better prepared you are before class, the easier it will be for you to participate in class.

*If you have any questions about study skills or strategies for learning Chinese, please feel free to ask any of the teaching staff. We are eager to help you.*

For questions related to study, you can also contact:

Asian Studies Mentor: [sasmentors@auckland.ac.nz](mailto:sasmentors@auckland.ac.nz)

Tuakana for Asian Studies: TBA

*Student with impairments are asked to discuss privately with the coordinator (face-to-face and/or by email) any impairment-related requirements regarding delivery of course content or course assessments. Please contact the coordinator as soon as possible if you have any impairment -related needs.*

**Prescribed Texts:**

FUNDAMENTAL SPOKEN CHINESE 基石口语 (FSC)

FUNDAMENTAL WRITTEN CHINESE 基石读写 (FWC)

Available from the University Bookshop (UBS), Level 0 and Level 1,Kate Edger Information Commons, 2 Alfred Street, City Campus.

The sound files of the prescribed texts are available from the following websites:

<http://www.hawaii.edu/uhpress/mp3/fsc/>

<http://www.hawaii.edu/uhpress/mp3/fwc/>

**Recommended resources:**

Dictionaries for the course:

Yuan, Boping & Church, Sally Kathryn. (2006). *Oxford Beginner's Chinese Dictionary (Bilingual Edition)*. Oxford University Press.

Defrancis, John and Zhang, Yanyin. (2010). *ABC English-Chinese, Chinese-English Dictionary*. Honolulu: University of Hawai’i Press.

Apps:

<https://www.pleco.com/>

<http://hanpingchinese.com/> (Android only)

Websites:

1. Online dictionaries:

<http://www.mdbg.net/chindict/chindict.php>

<http://www.yellowbridge.com/chinese/dictionary.php>

(with animated character stoke order)

1. Animated Chinese Character Stroke Order:

<http://www.archchinese.com/chinese_english_dictionary.html>

1. Pronunciation & Romanisation:

<https://chinese.yabla.com/chinese-pinyin-chart.php>

**Assessment:**

COURSEWORK 60% FINAL EXAM (2 hours) 40%

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| --- | --- | --- | --- | --- |
| Assessment | Marks | Weighting | Date | Location |
| Semester Test (written) | 100 | 10% | Tuesday 2 May  6:10pm-7:10pm | TBA |
| Short Test \*5  (The best 4\*2.5%) | 10 | 10% | Wednesday 22 March  Wednesday 29 March  Friday 7 April  Wednesday 17 May  Tuesday 30 May | Stream classrooms |
| Oral Test (1) | 20 | 10% | Monday 1 May | Stream classrooms |
| Oral Test (2) | 20 | 10% | Friday 9 June | Stream classrooms |
| Video presentation | 20 | 10% | 4pm, Friday 9 June | Online submission |
| Class Participation | 10 | 10% | Daily | Stream classrooms |

**Student Responsibilities**

1. Class participation: All students are expected to preview before the class, participate actively during the class, and review after the class. Your participation marks will be earned by 1) coming to the classes prepared, 2) being actively involved in in-class activities, and 3) submitting satisfactory homework on time. You will NOT earn any credits by simply showing up in the classroom unprepared and/or unfocused. Your participation marks might be deducted due to tardiness, and you will NOT receive any credits if you are late for more than 30 minutes. You must present your name card on the table in front of you so the teacher knows who you are. The teachers will decide your participation marks, and their decision is final.

All students are required to attend the stream time they enrolled in. Students are not allowed to attend other stream times without approval from the coordinator and the faculty. Students who attend the wrong stream will be asked to leave the classroom.

The course coordinator understands that people get sick sometimes, or are busy for some other personal reasons. Every student gets three “free days” in the semester, your participation marks will not be affected when you miss three days. However, with the fast pace of the course, it would be very difficult to catch up on your own if you missed a class. If you need to miss more than three days, please submit a **valid, written excuse** to the course coordinator to make sure your participation marks are not affected. The course coordinator will not process your request without any written evidence.

Note: A valid excuse includes 1) sudden injury or illness that requires a visit to a doctor, 2) death in the family, 3) job interview. All of these must be verifiable via **WRITTEN EVIDENCE**, such as a doctor’s note, an obituary, a letter from the prospective employer, and etc.

1. Homework: There are homework exercises due frequently. They will not be marked, but satisfactory submission of the homework will improve your class participation marks. There are two types of homework: character homework and chapter homework. You need print out the **homework sheets** available from Canvas. Homework that was not written on the homework sheet will not be accepted. When submitting the writing homework, please be sure to write down your **ID number, your first name and last name**, and your enrolled **stream time**. All homework must be submitted in person on the due day **at your stream time**. The teachers will collect the homework in the beginning of class. The teachers will NOT accept the homework during class, after class, or outside your stream time. Late homework will NOT be accepted at all.

* Character homework are exercises for you to practice writing characters, and they are due the day after you learn the characters in class. The character exercises are designed to keep you on a steady pace of practicing characters. You need to know the characters before you can move on to reading texts and writing sentences. You cannot wait until the night before the test to learn your characters.
* Chapter homework are writing exercises that consist of exercises mostly from the textbooks FSC and FWC, and they are typically due the last day of the chapter. You are expected to finish them before you come to class. During class, you can correct/polish your answers. In order to improve your proficiency, you need to try to do the exercises yourself instead of copying the answers down.

1. Short tests: There are five short tests in the semester. The short tests are designed to help you keep a steady pace in memorising pinyin and characters. You will be asked to write down the characters or pinyin of the given words. Only your **four best** short test marks will be calculated for the final grades.

You must take your short tests **at the stream time you enrolled in**. Approved stream-hoppers need to take the short test at their approved stream time. **No make-up tests are allowed under any circumstances**. Short tests are typically administered in the beginning of the class. If you miss the tests because you are late, there is no way to make it up. If you have to miss a short test, you must notify the coordinator **in advance with a valid, written excuse** as defined above. In that case the mark of the short test will be calculated based on the average of the other short test marks.

Note: When serious circumstances (e.g. sudden serious illness or a car accident) prevent you from notifying the coordinator in advance, you must notify the coordinator at the earliest possible opportunity. If you or your representative makes no contact within five days of the scheduled test, you will be awarded a zero grade for the test.

1. Oral tests: There are two oral tests in the semester. Each is worth 10% of your final grade. The oral tests are designed to assess your speaking and listening abilities, which are important components of your language learning. You must take your oral tests **at the stream time you enrolled in**. **No make-up tests are allowed under any circumstances**. If you miss the oral test, there is no way to make it up. Under extreme circumstances, you will have to apply for aegrotat and compassionate consideration. (Please see the link below) <https://www.auckland.ac.nz/en/for/current-students/cs-academic-information/cs-examination-information/cs-aegrotat-and-compassionate-consideration.html>
2. Video presentation: You need to find a partner and create a dialogue with at least 10 exchanges (20 sentences). You and your partner then need to record your dialogue and submit the video on Canvas before the due date (**4pm, Friday 9 May**). The video should not exceed 120 seconds. The dialogue should be original, and incorporate the taught content. You do not need to go beyond the taught vocabulary or grammar structures. Your marks will be determined by your performance and the content of your dialogue. A detailed rubric will be provided later in the semester.
3. Semester test: The semester test is scheduled at **6:10pm, Tuesday 2 May**. If you have another test scheduled at the same time, please contact the coordinator before 12 April, or an alternative test will not be guaranteed. Aside from test clashes, no other excuses will be considered. Under extreme circumstances, you will have to apply for aegrotat and compassionate consideration. (Please see the link above)
4. Exam: The exam is organised by the exam office. If you have any inquiries regarding the exam administration, please contact the exam office directly. Students who fail to attend 50% of the instructional classes will not be able to pass this course because speaking and listening are important components of this course, and these components need to be fulfilled in class. As a result, students who attend less than 50% of the classes will not be allowed to sit the final exam. They will receive a DNC for this course.
5. Email policy: Important (and sometimes urgent) announcement will be send through Canvas announcement. It is your responsibility to read the announcement carefully and check it regularly. Canvas allows you set your preference on notification (under Account > Notifications), make sure you have the right setting so you won’t receive important announcement a week later.

The course coordinator and all the teaching staff are happy to answer your emails. It is customary to address an email to the recipient and to end it with your own name. Not to do so comes across as rudeness. The teaching staff reserve the rights to not to answer any rude emails.

1. Online group/page: If you wish to set up a Facebook page for the course/stream or to use any other form of ICT, you need to be aware that the University of Auckland Information and Communications Technology (ICT) Statute sets out rules governing use of any ICT hardware or software at or for University activities.

It forbids using ICT “to store, display or communicate… files containing any text, image that is deceptive or misleading, is abusive or defamatory, contravenes anyone’s privacy… or that reproduces all or part of any work in breach of the Copyright Act 1994”. The Statute refers students to the relevant University Disciplinary Statute and the penalties that may apply. It can be found at: <https://policies.auckland.ac.nz/student-undergraduate.aspx>

**Class Regulations:**

* Please note that plussage does not apply for this course.
* No dictionary (printed /electronic) will be allowed during the tests or the exam.
* Mobile phones are not allowed during class time. Please keep all mobile phones **switched off** during class.
* If you need to leave early for class please clarify this with the teacher before the class starts.
* Attend the stream that you enrolled in. The tutors have been instructed to take a class roll and to require those in the wrong class to leave.

**Timetable:**

**Tentative classrooms:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Streams** | **Time** | **Mon.** | **Tue.** | **Wed.** | **Thu.** | **Fri.** |
| L01C | 9:00-10:00 | 273-107 | 273-107 | 273-107 | No  class | 273-107 |
| L02C | 10:00-11:00 | 273-107 | 273-107 | 273-107 | 273-107 |
| L03C | 11:00-12:00 | 273-107 | 273-107 | 273-107 | 273-107 |
| L04C | 12:00-13:00 | 273-107 | 273-107 | 273-107 | 273-107 |
| L05C | 13:00-14:00 | 114-G14 | 201E-902 | 206-216 | 201E-902 |
| L06C | 14:00-15:00 | 114-G14 | 201E-902 | 206-216 | 201E-902 |
| L07C | 15:00-16:00 | 114-G14 | 201E-902 | 206-216 | 201E-902 |

Please find the locations of your stream on Student Service Online at <http://www.studentservices.auckland.ac.nz/en/sso-my-timetables-grades-course-history.html> for the most updated information.

Alternatively, you can use the following link to search for Chinese 100, Semester 1, 2016.

<http://www.student.guest.auckland.ac.nz/psp/ps/EMPLOYEE/HRMS/c/COMMUNITY_ACCESS.CLASS_SEARCH.GBL?languageCd=ENG>

**Teaching staff:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Streams** | **Time** | **Mon.** | **Tue.** | **Wed.** | **Thu.** | **Fri.** |
| L01C | 9:00-10:00 | KH | DW | BR | No  class | HS |
| L02C | 10:00-11:00 | KH | DW | BR | HS |
| L03C | 11:00-12:00 | KH | DW | BR | HS |
| L04C | 12:00-13:00 | KH | DW | BR | HS |
| L05C | 13:00-14:00 | BR | KH | NY | BR |
| L06C | 14:00-15:00 | BR | KH | NY | BR |
| L07C | 15:00-16:00 | BR | KH | NY | BR |