

LANGTCHG 101: INTRODUCTION TO LANGUAGE TEACHING

Course description

LANGTCHG 101 introduces you to communicative language teaching, which has been the dominant approach in second language teaching for the past forty years.

Course sessions in LANGTCHG 101 outline how to teach grammar, listening, speaking, reading, writing, vocabulary and pronunciation to speakers of other languages. The course also compares traditional and communicative approaches, introduces basic teaching micro-skills and class management techniques, provides an overview of course planning processes and the use of teaching materials and technology, and discusses the different roles of teachers and learners.

In each session of LANGTCHG 101 there will be explicit instruction from the lecturer, analysis of DVD lesson segments and micro-teaching lesson extracts, and opportunities for small-group and whole-class tasks and discussion.

You will be assessed through two major assignments and two short tests (in the middle and at the end of the semester). The two assignments will require you to demonstrate your understanding of theoretical concepts from the course as you complete practice-oriented tasks such as analysing a lesson segment, or evaluating a coursebook unit.

All handout notes, practice tasks and materials for LANGTCHG 101 are available in a course text. Four tutorials spread over the 12 weeks of the course will help you to understand course concepts, prepare assignments, and revise for the two tests.

Class session details

Important dates:

- Classes begin on Monday July 16, 10 am to 12 pm
- Mid-semester break: 27 August to 8 September
- Semester 2 lectures end on Friday October 19

Class sessions will take place in 206: 209. Attendance at all classes is essential, as you will need to draw on what has been discussed in class sessions, and the group tasks you complete, for your assignment and test work.

The lecturers for this course are:

Dr Rosemary Wette Contact details Email: r.wette@auckland.ac.nz Phone: 373-7599 Ext. 88538 Office: Arts 2 Room 324 Office hour: Monday 12 - 1 pm	Associate Professor Helen Basturkmen Contact details Email: h.basturkmen@auckland.ac.nz Phone: 373-7599 Ext. 84965 Office: Arts 2 Room 325 Office hour: Monday 12-1 pm
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- Tutorials will take place in Weeks 2, 4, 8 and 11 of the semester. Times and locations can be found on SS0.
- Assessment for LANGTCHG 101 is 100% coursework: two assignments and two tests. No exam.
- **NOTE: Please collect the course text for LANGTCHG 101 from Arts Student Centre BEFORE the first lecture on Monday July 16.**

Schedule of lectures, tutorials and assessments	
1. 16 July - RW	Unit 1: Introduction to communicative language teaching
2. 23 July - RW	Unit 2 Teaching micro-skills
<i>Tutorial 1: 24/7 or 27/7</i>	
3. 30 July - RW	Unit 3: Teaching the language system
4. 6 August HB	Unit 4: CLT: from language to communication
<i>Tutorial 2: 7/8 or 10/8</i>	
5. 13 August - RW	Unit 5: CLT: from communication to language
Assignment 1 (30%) due on Thursday August 16 before 4.00pm to the Arts Student Centre	
6. 20 August - RW	Unit 6: Classroom management; test
Test on Units 1-6 (20%): Monday August 20	
Mid semester break 27 Aug to 8 Sept	
7. 10 September - HB	Unit 7: Teaching materials and technology
8. 17 September - HB	Unit 8: Teaching listening and reading
<i>Tutorial 3: 18/9 or 21/9</i>	
9. 24 September - HB	Unit 9: Teaching speaking and writing
Assignment 2 (35%) due on Friday 28 Sept to the Arts Student Centre	
10. 1 October - HB	Unit 10: Teaching pronunciation & vocabulary
11. 8 October - HB	Unit 11: Course planning & start Unit 12
<i>Tutorial 4: 9/10 or 12/10</i>	
12. 15 October - RW	Unit 12: Teacher & learner roles; test
Test on Units 7-12 (50 minutes; 15%): Monday 15 October	

The University's general expectation is that each course requires an average of **ten hours of work** per week. This includes class attendance, preparing for classes (readings and tasks) and assignment work.

Assessment due dates

Assignment 1 (30%) – due 16 August

Assignment 2 (35%) – due 28 September

Test 1 (20%) – 20 August in class time

Test 2 (15%) – 15 October in class time

CLL Assignments Policy: Extensions, Deadlines and Penalties

1. TIME MANAGEMENT

Time management is essential to academic success, and it is the responsibility of students to manage their time so all assignments can be submitted on or before the due dates.

2. HOW TO SEEK/ REQUEST/APPLY FOR AN EXTENSION

In *serious circumstances** beyond the student's control (see below), s/he may request an extension from the Course Convenor. The request should...

- **be made by email at least 2-3 days BEFORE the due date for the assignment**
- provide an explanation of the circumstances
- be supported by a satisfactory medical certificate or other documentation

If an extension is granted, you will be given a new due date.

Only ONE extension can be granted to a student per assignment.

Only in extreme circumstances will late requests for extensions be considered.

**Serious circumstances* refers to major, unexpected events such as sudden illness (in the case of in-class tests etc.), long-term illness (for essays etc. done over a week or more), or bereavement in the immediate family. Documentary evidence will be requested. It does NOT include time management difficulties, wanting to go on holiday, relatives visiting from overseas, computer breakdowns, etc.

3. SUBMISSION OF ALL ASSIGNMENTS

Unless indicated otherwise by the Course Convenor, hard-copies of assignments should be posted **in the Arts Student Centre before 4 pm on the due date**. The Centre is not open on Saturday or Sunday or during public holidays.

4. DEADLINES & PENALTIES FOR LATENESS

Any work submitted after the due date and without an extension form or permission in writing from the Course Convenor will be treated as overdue and **penalties will apply** (see below).

The mark given to an overdue assignment will be reduced by **up to 10 per cent (at the discretion of the Course Convenor) of the total possible marks for that assignment for each day that it is late up to 5 days** (e.g. for an assignment marked out of 20, deduct up to 2 marks per day up to a total of 10 marks). Assignments which are due on Friday, or the day before a university holiday, but are not received until the next working day will be counted as TWO days late.

Overdue assignments that are submitted **more** than five days late will **not be marked**; nor will assignments be marked if submitted after the assignment has been marked and returned. Unmarked assignments will be held

by the marker until the end of the semester, and in cases where the final grade for the student is borderline (D+), the marker may choose to award a minimal completion mark. **For this reason, it is better to hand in an assignment late than not at all.**

5. EXTENSIONS

When a staff member grants an extension they will set a *new due date*. The completed assignment must be submitted on or before the *new due date* **together with** the medical certificate and other documentation. **If an assignment is submitted after the new due date, penalties for lateness apply as above.**

6. IN CLASS TESTS, ELECTRONIC TESTS AND ORAL PRESENTATIONS ETC.

When serious circumstances (e.g. sudden serious illness or a car accident) cause a student to miss an in-class test/assessed presentations or electronic test it is expected that the student will notify the course convenor at the earliest possible opportunity, if possible *before* the scheduled test or presentation takes place. If the student or their representative makes no contact within five days of the scheduled test/presentation, they will be awarded a zero grade for that piece of assessment.

Plagiarism and the use of Information and Communications Technology (ICT)

Students need to be aware of University regulations with regard to...

1. PLAGIARISM

The University of Auckland will not tolerate cheating, or assisting others to cheat, and views cheating in coursework as a serious academic offence. The work that a student submits for grading must be the student's own work, reflecting his or her learning. Where work from other sources is used, it must be properly acknowledged and referenced. This requirement also applies to sources on the world-wide web. A student's assessed work may be reviewed against electronic source material using computerised detection mechanisms. Upon reasonable request, students may be required to provide an electronic version of their work for computerised review.

Students may not translate work from another source without proper acknowledgment and referencing. The use of translation machines to translate and copy texts into the target language of an assignment constitutes academic dishonesty.

The penalties for plagiarism are severe and can range from gaining no marks for the assignment to disciplinary action under the terms of the Examination Regulations.

For further information and advice on University regulations and how to reference appropriately, see: <https://www.auckland.ac.nz/en/about/teaching-learning/academic-integrity/tl-about-academic-integrity.html>.

This webpage provides links and information about various aspects of academic integrity: sources of information and advice (e.g. Referen@ite) as well as University regulations (the Student Academic Conduct Statute), and Turnitin. All students entering the University are required to complete the **Academic Integrity Module**.

2. USE OF INFORMATION AND COMMUNICATIONS TECHNOLOGY (E.G. CLASS FACEBOOK PAGES)

If students in any course wish to set up a Facebook page for the course or to use any other form of ICT, they need to be aware that the University of Auckland Information and Communications Technology (ICT) Statute sets out rules governing use of any ICT hardware or software at or for University activities. It forbids using ICT “to store, display or communicate... files containing any text, image that is deceptive or misleading, is abusive or defamatory, contravenes anyone’s privacy... or that reproduces all or part of any work in breach of the Copyright Act 1994”. The Statute refers students to the relevant University Disciplinary Statute and the penalties that may apply. It can be found at: <https://policies.auckland.ac.nz/student-undergraduate.aspx>

The Discussion option on CANVAS is a more appropriate forum for student discussions about coursework.

Students with impairments

STUDENTS WITH IMPAIRMENTS are asked to discuss privately with the course convenor (face-to-face and/or by email) any impairment-related requirements regarding delivery of course content or course assessments. Please contact Helen (h.basturkmen@auckland.ac.nz) as soon as possible if you have any impairment-related needs.

We hope you find this course helpful, interesting and enjoyable. Please feel free to talk to us about your progress on this course, any difficulties you may be having with course content, or anything that may be affecting your ability to do assignments and tests well and/or on time.

– Rosemary and Helen.