**COMMS 203: Course Schedule: 2018**

**INTRODUCTION (2 Weeks)**

**Wk 1: 19 July 9am: All meet HSB level 1, Room 143. (The Black Box Studio)**

Introduction to the course, assessment and attendance requirements.

Split into two production groups;

**GELHORNS** and the **FISKS**

**1) GELHORNS** in TV studio – 1x1 interviews

1. **FISKS** – HSB level 1, Room 143. (Black Box)

Introduction to Camera and sound, gather shot coverage for 1x1 interview. To be finished out of class time and ready for editing by Week 4 (your second week in the edit suites).

**Wk 2: 26 July** 1) **FISKS:**  TV Studio – 1x1 interviews.

2) **GELHORNS:**  Intro to camera/sound: Shoot 1x1 field interview.

Introduction to Camera and sound, gather shot coverage for 1x1 interview. To be finished out of class time and ready for editing by Week 6 (your second week in the edit suites).

**PRACTISING PRODUCTION SKILLS – Studio/edit suite/camera (4 weeks)**

**Wk 3: 2 August** 1) **GELHORNS:** TV Studio –– completion of every group member directing. 2) **FISKS:** Intro to Adobe Premiere Edit Suites:

Editing exercise with footage supplied by Martin. Each student must complete the edit exercise and have it checked off by Martin.

**Wk 4: 9 August** Groups stay in same location as last week (2 week cycle)

1. **GELHORNS:** TV Studio: Groups consolidate production roles and select topic for final assessment. Production exercises/VT items set up for Mid term break
2. **FISKS:** Edit Suites: View own interview footage from first camera production exercise. Assess footage, log, digitise and edit.

**Wk 5 16 August** 1) **FISKS:** TV Studio

1. **GELHORNS:** Edit suites

(Same as week 3 but groups reversed).

**Wk 6: 23 August** Assignment No2 and all details for Studio Assessment Day finalised

1) **FISKS:** TV Studio

 2) **GELHORNS:** Edit Suite

(Same as week 4 but groups reversed)

**MID TERM BREAK**

### 27 August –9 September

**Wk 7: 13 September** 1) **GELHORNS:**  TV Studio

# 2) **FISKS:**  Vox Pop - planning and shooting

**Wk 8: 20 September** 1) **FISKS:**  TV Studio

 Working in production teams of 4 for final studio assessment

2) **GELHORNS:** Shooting Vox pop

**PRE-PRODUCTION PLANNING (2 WEEKS)**

**Wk 9: 27 September** 1) **GELHORNS:**  TV Studio:

2) **FISKS:**  Production Meetings with Margaret – Venue: TV Studio

 2.30 – FISKS Gp 4

 3.00 - FISKS Gp 5

 3.30 - FISKS Gp 6

**Wk 10: 4 October** 1) **FISKS** TV Studio**:**

1. **GELHORNS:** Production meetings with Margaret - Venue: TV Studio

2.30 – GELHORNS Gp 1

3.00 – GELHORNS Gp 2

3.30 – GELHORNS Gp 3

**PRE-ASSESSMENT REHEARSAL PERIOD (2 weeks)**

**Wk 11: 11 October** 1) **GELHORNS:** TV studio

Trial run of studio assessment programme with draft continuity script and VT inserts.

1. **FISKS -** Time to complete VT items for programme.

Martin and Tim to complete technical check of the final edits for each group and load to server.

**Wk 12: 18 October**

1) **FISKS:** TV Studio

Trial run of studio assessment with draft continuity script and VT inserts.

Runners contacted and working with production teams.

2) **GELHORNS** – Time to complete Assignment No 2 for studio assessment.

Martin and Tim to check final edit and load to server during the week to be ready for the Friday 27th rehearsal.

**Wk 12: 19 October: Friday 1-4pm FINAL REHEARSAL ALL GROUPS**

Extra rehearsal time in studio. 30 minute run through for each group in assessment order. All components of each programme need to be finished by this date to ensure each group is able to have full rehearsal using at VT inserts.

As this is not scheduled class time, some of you may not be able to make it down to the studio for your rehearsal. DAs will organize with each other to make sure there are enough crew per session to rehearse each programme. Your timetabled classes take precedent over 203 but it is important to use this final rehearsal time efficiently and productively – it is your last chance before recording your programme on Tuesday.

Runners scheduled to work with each production team if they are available.

**STUDIO ASSESSMENT DAY: Tuesday 23 OCTOBER**

**SCHEDULE (half day each production team of three groups)**

* 1. **Studio open for set dressing**
	2. **GELHORNS Gp 1**
	3. **GELHORNS Gp 2**
	4. **GELHORNS Gp 3**

**12.30 – 1.30 LUNCH**

**12.30 Studio available for set dressing**

* 1. **FISKS Gp 4**
	2. **FISKS Gp 5**
	3. **FISKS Gp 6**

**Students are required to be there for the entire morning or the afternoon of your group programme and to crew for the other two groups as you have done all semester.**

**The studio will run ‘as-live’ all day, according to the above schedule. Any stand-down periods will be for technical error only, not human!**

**All students MUST be there for their half day and crew for each other. Absolutely no exceptions.**

**Studio etiquette will be observed by all participants at all times, any breaches in studio dress code or behaviour will incur a mark penalty.**