

LANGTCHG 301: The Second Language Curriculum Course Outline Semester 2, 2020



Class session details for LANGTCHG 301

Weekly lecture: **Tuesday 9-11 am, Room 130, Clock Tower East** (Building 119)

First class: Tuesday July 28; final class Tuesday October 27

8x tutorials: Tuesdays 11-12, Room 203 Building 206 (Arts 1)

Attendance at all classes is essential. Classes are not conventional lectures, and include tasks, group work, mini-presentations, and discussion. Language teaching is a multi-dimensional skill set, and you will need to draw on the content of class discussions and the tasks you have worked on to complete course assignments and tests.

Convenor & Lecturer	Lecturer
Dr Rosemary Wette r.wette@auckland.ac.nz Room 505, Arts 2 (Bldg 207) 923-8538 <i>Office hour: Tuesday 12.30 -1.30pm or by email appointment</i>	Dr Diana Feick diana.feick@auckland.ac.nz Room 416, Arts 2 (Bldg 207) 923-6766 <i>Office hour: by email appointment</i>

Course aims and objectives

The course introduces a range of options for organizing the content of the second language curriculum. It develops a practical understanding of key principles and processes used in planning and assessing courses of instruction. By the end of the course, students will be able to ...

- select appropriate syllabus types and components for different types of courses and students, including communicative and traditional blends, and courses for general and specific purposes
- consider power and socio-cultural context factors and their influence on curriculum choices
- plan a course for a particular group of students: from context analysis through needs analysis, considering your own principles, setting objectives, planning, monitoring, and assessment options
- evaluate the strengths and limitations of various types of course materials

Course description

The subject of this course is the second language curriculum. “Curriculum” is a broad term that can include syllabus and materials selection, teaching strategies, assessment and evaluation.

LANGTCHG 301 is divided into two main components: the first half of the course reviews the main types of second language curricula and curriculum options from which the teacher can make selections; in the second half of the course, we examine some of the planning tasks and decisions that the teacher needs to carry out before and during the course including consideration of the social and teaching context and learners’ needs, setting goals, and planning units and lessons, and assessing learning.

Each session of LANGTCHG 301 will include explicit instruction from the lecturer, analysis of curriculum documents, and opportunities for small-group and whole-class tasks and discussions. Students will be assessed through two major assignments and one test (in the final week of the semester). The two assignments will require demonstration of an understanding of theoretical concepts from the course through practice-oriented curriculum tasks. All handout notes, practice tasks and materials for LANGTCHG 301 are available in a course text. Tutorials will provide opportunities for assistance with understanding and discussion of core concepts, assignment preparation, and test revision.

Course information

- Students are expected to attend all classes, and to spend **a total of at least ten hours per week** on class and assignment work for this course.
- Powerpoint slides will be posted on CANVAS after each class session.
- Readings can be accessed through “Course readings” on CANVAS.
- There will be **two assignments**.
- **There will be a test in the final week** of the course (Week 12) - in the usual lecture time and place.
- There is **no final examination** for LANGTCHG 301.

Course outline

Date	Course content	Assessment
Part I: Curriculum options		
1. July 28	English language teaching (ELT) past and present (RW)	
2. August 4	Communicative language teaching (RW)	<i>Tutorial 1 Week 2 (RW)</i>
3. August 11	Cultural context influences on the curriculum (DF)	<i>Tutorial 2 Week 3 (DF)</i>
4. August 18	English for specific purposes (ESP); English for academic purposes (EAP) (DF)	<i>Tutorial 3 Week 4 (DF)</i>
Part II: Curriculum development processes		
5. August 25	Considering macro- & micro- context influences (RW)	<i>Tutorial 4 Week 5 (RW)</i>
6. September 1	Considering the learners (needs analysis) (RW)	<i>Assignment 1 due Wednesday Sept 2 (30%)</i>
Mid semester break: Monday September 7 – Friday September 18		
7. September 22	Considering teaching principles (RW)	<i>Tutorial 5 Week 7 (DF)</i>
8. September 29	Setting goals and objectives (RW)	<i>Tutorial 6 Week 8 (RW)</i>
9. October 6	Working with course materials (RW)	<i>Tutorial 7 Week 9 (DF)</i>
10. October 13	Organizing course and lesson content (RW)	<i>Assignment 2 due Friday October 16 (50%)</i>
11. October 20	Monitoring and assessing learning (RW)	<i>Tutorial 8 Week 11 (RW)</i>
12. October 27	Test (RW)	<i>Test 9-11 in usual room October 27 (20%)</i>

CLL assignments policy for extensions, deadlines and penalties

TIME MANAGEMENT

Time management is essential to academic success, and it is the responsibility of students to manage their time so all assignments can be submitted on or before the due dates.

HOW TO SEEK/ REQUEST/APPLY FOR AN EXTENSION

In *serious circumstances** beyond the student's control (see below), s/he may request an extension from the Course Convener. **The request should...**

- **be made by email at least 2-3 days BEFORE the due date for the assignment**
- **provide an explanation of the circumstances**
- **be supported by a satisfactory medical certificate or other documentation**

If an extension is granted, you will be given a new due date.

Only ONE extension can be granted to a student per assignment.

Only in extreme circumstances will late requests for extensions be considered.

**Serious circumstances* means sudden illness (in the case of in-class tests etc.), long-term illness (for essays etc. done over a week or more), bereavement in the immediate family.... Documentary evidence will be requested. It does NOT mean time management difficulties, workload requirements for other courses or paid employment, wanting to go on holiday, relatives visiting from overseas, computer breakdowns, etc.

DEADLINES & PENALTIES FOR LATENESS

Any work submitted *after* the due date and *without* an extension form or permission in writing from the Course Convener will be treated as overdue and **penalties will apply** (*see below*).

The mark given to an overdue assignment will be reduced by **up to 10 per cent (at the discretion of the Course Coordinator) of the total possible marks for that assignment for each day that it is late up to 5 days** (e.g. for an assignment marked out of 20, deduct up to 2 marks per day up to a total of 10 marks). Assignments which are due on Friday, or the day before a university holiday, but are not received until the next working day will be counted as TWO days late.

Overdue assignments that are submitted **more** than five days late will **not be marked**; nor will assignments be marked if submitted after the assignment has been marked and returned. Unmarked assignments will be held by the marker until the end of the semester, and in cases where the final grade for the student is borderline (D+), the marker may choose to award a minimal completion mark. **For this reason, it is better to hand in an assignment late than not at all.**

OUT-OF-CLASS ASSESSMENT (i.e. take-home essays/projects/assignments etc.)

When a staff member grants an extension they will set a *new due date*. The completed assignment must be submitted on or before the *new due date* **together with** the medical certificate and other documentation. **If an assignment is submitted after the new due date, penalties for lateness apply as above.**

IN CLASS TESTS, ELECTRONIC TESTS AND ORAL PRESENTATIONS ETC.

When serious circumstances (e.g. sudden serious illness or a car accident) cause a student to miss an in-class test/assessed presentations or electronic test it is expected that the student will notify the course convener at the earliest possible opportunity, if possible *before* the scheduled test or presentation takes place. If the student or their representative makes no contact within five days of the scheduled test/presentation, they will be awarded a zero grade for that piece of assessment.

Extreme cases will be judged by the Course Coordinator on their own merits. Documentation may be required.

Plagiarism and Use of Information and Communications Technology

Students need to be aware of University regulations with regard to...

PLAGIARISM

The University of Auckland will not tolerate cheating, or assisting others to cheat, and views cheating in coursework as a serious academic offence. The work that a student submits for grading must be the student's own work, reflecting his or her learning. Where work from other sources is used, it must be properly acknowledged and referenced. This requirement also applies to sources on the world-wide web. A student's assessed work may be reviewed against electronic source material using computerised detection mechanisms. Upon reasonable request, students may be required to provide an electronic version of their work for computerised review.

Students may not translate work from another source without proper acknowledgment and referencing. The use of translation machines to translate and copy texts into the target language of an assignment constitutes academic dishonesty.

The penalties for plagiarism are severe. They range from gaining no marks for the assignment, to disciplinary action under the terms of the Examination Regulations.

For further information and advice on University regulations and how to reference appropriately, see: <https://www.auckland.ac.nz/en/about/teaching-learning/academic-integrity/tl-about-academic-integrity.html>.

This webpage provides links and information about various aspects of academic integrity: sources of information and advice (e.g. Referen@ite) as well as University regulations (the Student Academic Conduct Statute), and Turnitin. All students entering the University are required to complete the **Academic Integrity Module**.

USE OF INFORMATION AND COMMUNICATIONS TECHNOLOGY (E.G. CLASS FACEBOOK PAGES)

If students in any course wish to set up a Facebook page for the course or to use any other form of ICT, they need to be aware that the University of Auckland Information and Communications Technology (ICT) Statute sets out rules governing use of any ICT hardware or software at or for University activities. It forbids using ICT “to store, display or communicate... files containing any text, image that is deceptive or misleading, is abusive or defamatory, contravenes anyone’s privacy... or that reproduces all or part of any work in breach of the Copyright Act 1994”. The Statute refers students to the relevant University Disciplinary Statute and the penalties that may apply. It can be found at: <https://policies.auckland.ac.nz/student-undergraduate.aspx>

Students with impairments

STUDENTS WITH IMPAIRMENTS are asked to discuss privately with the course convener (face-to-face and/or by email) any impairment-related requirements regarding delivery of course content or course assessments. Please contact Rosemary (r.wette@auckland.ac.nz) as soon as possible if you have any impairment-related needs.

General notes on assignments in LANGTCHG 301

- ❖ You must complete the on-line **Academic Integrity Course** (if you haven't already done so). This will provide you with useful information about academic conduct rules at the University, and about appropriate source text use/plagiarism. You can access the modules from www.academicintegrity.auckland.ac.nz
- ❖ Read the relevant section of your **course text and course readings** as you prepare for each assignment – we will expect you to be able to apply what has been discussed in class sessions and what you have learned from the readings to your assignment work.
- ❖ Presentation: **Type your assignments in 12 pt Times New Roman or similar sized font. Use 1.5 line spacing. Provide a 3-4 cm margin on the left side (for comments). Print out your assignment single-sided.**
- ❖ Put your name (as it appears on your student ID – not an alternative name) and student ID at the top of your assignment.
- ❖ **Assignments must be submitted on** the due date at the specified time. Assignment boxes in Arts 1 are cleared at 4 pm and any assignment handed in after 4 pm will not be date-stamped till the next working-day. The Reception Area is not open on Saturday or Sunday or during public holidays.

I hope you find LANGTCHG 301 helpful, interesting and enjoyable. Please feel free to talk to me at any time about...

- your progress on this course, and any difficulties you may be having with course content
- anything that may be affecting your ability to do well in your assignments or the test, or to be able to complete your assignment work on the due date

Rosemary