**Political Management in Government 2020 Course Timetable**

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| **Wk** | **Seminar** | **Assignment Deadline** |
| **Best Practice in Political Management in Government (Report 1)** |
| 1 | **Tuesday 28 July 3-5pm: Introduction to concepts, course and role assignment*** Convenor lecture introducing the course
* Assignment to roles and team discussion
* 4.30pm Guest speaker on nature of government and political advising: Mike Munro, former Chief of Staff to NZPM Jacinda Ardern, by zoom
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| 2 | **Tuesday 4 August 3-5pm: Workplace writing/Team presentation preparation*** Convenor lecture – workplace writing, Report 1 assignment
* Team presentation preparation
* 4pm: Guest speaker on advising government: Ziena Jalil, Senate SHJ consultant
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| 3 | **Tuesday 11 August 3-5pm: Team presentations**  |  |
| 4 | **Tuesday 18 August – all day: Online personal meetings for Report 1*** Held online via zoom personal meeting
* Book your specific time online on canvas calendar
* Bring questions, ideas and draft work for us to discuss
 | Report 1Best Practice in Political Management due Friday 21st August 4pm |
| **Advice for Advice for Canadian PM Justin Trudeau (Report 2)** |
| **Wk** | **Seminar** | **Assignment Deadline** |
| 5 | **Tuesday 25 August 3-5pm: Introduction to leader*** 3-3.30pm Guest speaker Associate Professor Paul Wilson, Political Management Programme, Carleton University
* Convenor lecture - Report 2 assignment
* Discussion/research into the case in teams and whole class
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| 6 | **Tuesday 1 September 3-5pm: Team Presentation Preparation and Q&A on Report 2** |  |
| Mid-semester break 5 September-Sunday 20th September |
| 7 | **Tuesday 22 September 3-5pm: Team Presentations**  |  |
| 8 | **Tuesday 29 September – all day: Online personal meetings for Report 2*** Held online via zoom personal meeting
* Book your specific time online on canvas calendar
* Bring questions, ideas and draft work for us to discuss
 | **Report 2** **Advice for Canadian PM Justin Trudeau** **due Friday 2 October 4pm** |
| **Advice for Political leader 2 (Report 3)** |
| **Wk** | **Seminar focus** | **Assignment Deadline** |
| **9** | **Tuesday 6 October 3-5pm: Introduction to leader*** Convenor lecture - introduction to the case and Report 2 assignment
* Guest speaker (tbc)
* Discussion/research into the case in teams and whole class
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| **10** | **Tuesday 13 October 3-5pm: Team Presentation Preparation and Q&A on Report 3** |  |
| **11** | **Tuesday 20 October 3-5pm: Team presentations**  |  |
| **12** | **Tuesday 27 October all day: Online personal meetings for Report 3*** Held online via zoom personal meeting
* Book your specific time online on canvas calendar
* Bring questions, ideas and draft work for us to discuss
 | **Report 3:** **Advice for Political leader 2 Due Friday 30 October 4pm** |